1. Scheduling of meetings – For an application to be considered for the quarter, it must be received no later than six weeks before the end of the quarter.
2. Timeline for review
    a. Initial Review – check for completeness of application – one week
    b. Section Reviews – assign sections to various experts in the RDRC for review of that section – two weeks
    c. Integrated Review – discussion by committee to determine issues that overlap expertise, and to get comments for the application as a whole – two weeks
    d. Disposition – provide the PI with status, decision, and comments of their application