**Mentor Assurances Form**

**Health Sciences Graduate Training Programs**

The selection as a dissertation advisor by a student marks the beginning of your responsibilities to train and support that student in the achievement of both their education and career goals. Successfully guiding a student through this process requires a dedication to providing a strong mentoring environment. The Office of Research and Graduate Education together with each Graduate Program strives to ensure that both faculty and students have a strong and effective relationship. This form is designed to remind advisors of our expectations for you as you take on the training of this student. Therefore, we are asking for your assurance of this support. Please initial each line, sign and date the form, and return it to your graduate director for placement in the student’s file.

*As the research advisor of a trainee in the biomedical sciences graduate programs, I agree to:*

 Review his/her plans for developing transferable skills in research and general knowledge on an annual basis.

 Ensure that my trainee has regular meetings with his/her dissertation advisory committee at least annually or as otherwise stipulated by their graduate program and provide timely (within 2 weeks) reports of those meetings if I am chair of the committee.

 Provide training in research techniques, seminar presentation, writing, and reading the literature of this discipline.

 Be aware of curricular and programmatic requirements on the student and support his/her completion of these requirements.

 Support the trainee’s regular attendance of seminars, workshops, and external conferences.

 Work with the trainee in achieving career goals and providing advice on the timing and approach to achieving their next position after graduate school.

 Support the research of this student and their stipend from my funds, as required by my program.

Faculty advisor’s name:

Signature:

Date: